

CARMEN DRAGON MUSIC LIBRARY



(310) 457-9902 Fax (310) 457-8470
 dragon.music@verizon.net www.carmendragon.com

RENTAL MUSIC ORDERFORM

Email or fax completed orderform - your order will be confirmed via email

GEN. INFORMATION	1. ORDER DATE: _____	2. YOUR P.O. NUMBER (Not Required) _____ <input type="checkbox"/> No P.O. #
	3. HOW DID YOU HEAR OF US? <input type="checkbox"/> Referral <input type="checkbox"/> Internet Search <input type="checkbox"/> E-Flyer <input type="checkbox"/> Mailing <input type="checkbox"/> Rented Before <input type="checkbox"/> Other _____	
	4. ORCHESTRA TYPE/ANNUAL BUDGET: <input type="checkbox"/> Metro <input type="checkbox"/> Regional <input type="checkbox"/> Major <input type="checkbox"/> Other _____ \$ _____	
	5. ALTERNATE EMAIL ADDRESS TO SEND INVOICE TO (RATHER THAN THE CONTACT EMAIL NOTED BELOW): _____	
	6. ORCHESTRA NAME	

CONTACT INFORMATION	7. LIBRARIAN NAME <input type="checkbox"/> MOLA	SHIP TO This is a residence <input type="checkbox"/> Yes <input type="checkbox"/> No
	Signature _____	
	Tel	W) _____
		C) _____
		H) _____
	Fax	_____
	Contact E-mail	_____
Conductor's Email	_____	
BILL TO <input type="checkbox"/> Same as Ship To		

8. DATE(S) MATERIALS NEEDED
Orch. Parts Needed <input type="checkbox"/> 4 wks ahead <input type="checkbox"/> 6 wks ahead Or, specific date to arrive by (not ASAP, please) _____
Choral Music Needed <input type="checkbox"/> Same as Orch. Parts Or, specific date to arrive by (not ASAP, please) _____ <input type="checkbox"/> No Choral

SHIPPING OPTIONS	9. SHIPPING PAYMENT & SERVICE OPTIONS <i>(Your order will ship via your preferred method whenever possible)</i>		
	- PROVIDE ONE OF THE FOLLOWING TO COVER SHIPPING COSTS:		- SPECIFY PREFERRED SHIPPING METHOD:
	<input type="checkbox"/> UPS Acc't No. _____ <input type="checkbox"/> FedEx Acc't No. _____ * Note: Provide a credit card number only to pay for shipping charges (if a UPS or FedEx Acc't No. is not available). Card will be used only on a shipper's website and will not be used for rental invoice payment. <input type="checkbox"/> Credit Card No.* _____ *For shipping charges only <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Discover <input type="checkbox"/> AmEx Exp. Date _____ Svc Code _____ Name and address associated with credit card: _____		UPS <input type="checkbox"/> 1-Day <input type="checkbox"/> 2-Day <input type="checkbox"/> 3-Day <input type="checkbox"/> Ground FedEx <input type="checkbox"/> Pri. Overnight AM <input type="checkbox"/> Std. Overnight PM <input type="checkbox"/> 2-Day <input type="checkbox"/> 3-Day <input type="checkbox"/> Ground FedEx/UPS International Service: <input type="checkbox"/> Int'l Priority <input type="checkbox"/> Int'l Economy

PERFORMANCE INFORMATION	10. CONDUCTOR'S NAME						15. - BROADCAST <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please explain...</i> - RECORDED <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Archival <input type="checkbox"/> Streaming <input type="checkbox"/> CD/DVD <input type="checkbox"/> Radio <input type="checkbox"/> TV <input type="checkbox"/> Tape Delay <input type="checkbox"/> Other
	11. PERFORMANCE DATE(S)						
	12. HOW MANY PERFORMANCES?	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	_____ Other _____				
	13. STRING COUNT	<input type="checkbox"/> 9-8-7-6-5 <input type="checkbox"/> 8-7-6-5-4 <input type="checkbox"/> 7-6-5-4-3	_____ Custom String Count _____				
	14. VENUE						
16. TITLE(s) <i>(For additional titles, please attach a separate sheet)</i>	Library No.	Choral Version Yes No	Choral Qty	Vocal Version Yes No	COMMENTS:		

17. WOULD YOU LIKE TO BE ON OUR EMAIL LIST FOR OCCASIONAL SPECIAL OFFERS, SEASONAL SELECTIONS, ETC. <i>(We do not share, rent, sell or publish email addresses in any way)</i>	<input type="checkbox"/> Send to the Conductor's email _____ <input type="checkbox"/> Send to the email address above <input type="checkbox"/> Or other _____ <input type="checkbox"/> No thanks
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THANK YOU FOR YOUR ORDER!